

**GARRETT COLLEGE**  
**BOARD OF TRUSTEES MEETING AGENDA**  
**February 21, 2023**  
**5:30 p.m. – Open Session**  
**Board Room #102 and Via Zoom**  
**McHenry, Maryland**

**A. COMMUNICATION ITEMS:**

1. **Call to Order and Attendance**
2. **Communication from the Public:** *Persons desiring to make a brief formal presentation before the Board must notify the Secretary of the Board a minimum of 24 hours in advance of the meeting by calling (301) 387-3056.*
3. **Faculty Senate, Staff Senate, and Campus Advisory & Activities Board (Student) Updates**
4. **Approval/Changes to the Agenda**

**B. CONSENT AGENDA** *(5 minutes):*

1. **\*Approval of the minutes from the January 17, 2023 Regular Board Meeting**
2. **Policy Review**
  - Human Resource Manual Updates
  - Procurement Policy
  - Vehicle Use and Driver Authorization Policy

**C. ACTION ITEMS:** *(15 minutes)*

1. **FY2024 County Funding Request** *(Midcap/Ouellette)*
2. **600 Building Renovation Part I & II** *(Midcap/Painter)*
3. **Multipurpose Turf Field** *(Midcap/Painter-5 minutes)*
4. **\*Faculty Emeritus** *(Midcap/Harrod)*

**D. INFORMATION/DISCUSSION ITEMS:**

1. **Report of the Chair of the Board** *(5 minutes)*
  - a. **\*Upcoming Events**
  - b. **State Ethics Commission-Financial Disclosure Forms DUE: April 30, 2023.**
  - c. **March Board Meeting-Location Change: To be held at CTTC. Room #TBD.**
2. **Report of Board Members** *(5 minutes)*
3. **\*Report of the President of the College** *(Midcap – 5 minutes)*
4. **College Administrative & Financial Reports** *(5-10 minutes)*
  - \*a. **College Administrative Reports** *(Deans/Directors)*
  - \*b. **Garrett College Monthly Financial Reports** *(Dean Ouellette)*

**E. EXECUTIVE SESSION:** The Board of Trustees may convene an executive session to discuss matters covered under the Maryland Open Meetings Act (see Exclusionary Basis for Closing a Meeting document). Action from the Executive Session may be taken, if necessary, as a result of items discussed in the Executive Session.

**F. NEXT REGULARLY SCHEDULED MEETING:** The next meeting of the Garrett College Board of Trustees is scheduled for March 21, 2023 at 5:30 p.m.

**G. ADJOURNMENT**

*\* Indicates attachment*